



VENTURA COUNTY SHERIFF'S OFFICE

- **GEOFF DEAN**
Sheriff
- **GARY PENTIS**
Undersheriff
- **STEVE DE CESARI**
Assistant Sheriff
- **GUY STEWART**
Assistant Sheriff

800 SOUTH VICTORIA AVENUE, VENTURA, CA 93009 PHONE (805) 654-2380 FAX (805) 645-1391

October 20, 2015

Board of Supervisors
County of Ventura
800 S. Victoria Ave.
Ventura, CA 93009

Subject: Ratification of the Sheriff's Office Submission of an Application to the State of California Office of Traffic Safety for the Drug Impaired Driving Grant for a One Year Award Period (Federal Fiscal Year 2015/2016); Authorization for the Sheriff to Sign the Grant Agreement and Accept Grant Funding in the Amount of \$243,965; and Authorization for the Auditor-Controller to Process the Necessary Accounting Transactions to Increase Appropriations and Unanticipated Revenue Within the Sheriff's Support Services Division (Recommendation No. 3 Requires 4/5ths Vote).

Recommendations:

It is recommended that your Board:

1. Ratify the Sheriff Office's submission of an application on January 30, 2015 to the State of California Office of Traffic Safety (OTS) for the Drug Impaired Driving Grant for Federal Fiscal Year 2015/2016 (October 1, 2015 to September 30, 2016) ("Grant");
2. Authorize the Sheriff or his designee to sign the Grant agreement and accept Grant funding in the sum of \$243,965; and
3. Authorize the Auditor-Controller to process the necessary accounting transactions to increase appropriations and unanticipated revenue within Sheriff's Support Services-Unit 2503 (requires 4/5ths vote):

INCREASE Salaries and Benefits	\$ 224,090
INCREASE Services and Supplies	\$ 19,875
INCREASE Intergovernmental Revenue	\$ 243,965

Fiscal Impact/Mandates:

Mandatory:	No
Source of Funding:	State of California, Office of Traffic Safety
Impact on other Departments:	None
Funding Match Required:	None

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Summary of Revenue and Costs:	<u>FY 2015-16</u>	<u>FY 2016-17</u>
Revenue:	\$ 243,965	\$ 0
Costs:		
Direct	\$ 243,965	\$ 0
Indirect - Department	\$ 0	\$ 0
Indirect - County CAP	\$ 0	\$ 0
Total Costs	\$ 243,965	\$ 0
Net County Cost	\$ 0	\$ 0

Current Fiscal Year Budget Projections:

Current FY 2015-16 Budget Projection for Support Services—Unit 2503				
	Adopted Budget	Adjusted Budget ¹	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 14,934,979	\$ 15,032,425	\$ 15,032,425	\$ 0
Revenue	\$ 8,910,229	\$ 8,910,229	\$ 8,910,229	\$ 0
Net Cost	\$ 6,024,750	\$ 6,122,196	\$ 6,122,196	\$ 0

¹ as of September 25, 2015

Reason for Ratification:

The Sheriff submitted the Grant application to OTS on January 30, 2015 through the Sheriff's designee, Captain Don Aguilar. The application process required several telephone conferences with OTS staff to address questions and concerns from OTS staff and to clarify the basis for the Sheriff's Grant application and to confirm proposed funding figures to OTS staff. Several revisions to the application were required prior to submission, making Board approval prior to the application deadline infeasible.

Discussion:

In 2013, the Sheriff created the Drug Recognition Expert ("DRE") Committee to increase training as well as the number of DREs office-wide. The Committee was created to remove more drunk/drugged drivers from the streets of Ventura County.

In 2014, the Committee designated the Ventura County Criminal Justice Training Center ("Training Center") as a regional training hub for DREs. Through the Training Center, the Sheriff established prerequisite courses for DRE applicants and the Sheriff's first-ever DRE School for deputies. In January of 2015, the California Highway Patrol ("CHP"), which coordinates the DRE program and training state-wide, held a steering committee meeting to address the need for more DREs in California. Sheriff's Captain Don Aguilar attended the CHP meeting and presented on the Sheriff's progress in developing the DRE training program. At the CHP meeting, the Sheriff's Training Center was recognized as the "model" for DRE training and sustainability. OTS also identified grant funds available to support ongoing DRE training and mandated field certifications for DREs.

On January 30, 2015, Captain Aguilar submitted a grant application to OTS for the Drug Impaired Driving Program, which included a funding request for the Sheriff's Training Center. Due to multiple comments and questions from OTS grant staff during the application process, the Sheriff was unable to obtain Board approval to submit the final Grant application prior to the application deadline. The Sheriff therefore requests that its submission of the Grant application be ratified by your Board.

On September 9, 2015, OTS formally awarded the Grant to the Sheriff, entitled "Ventura County Sheriff DRE Training Program." The Grant term is for the 2015/2016 federal fiscal year (October 1, 2015, through September 30, 2016) and awards the Sheriff funding of \$243,965. The Grant includes funding for instructors to present Standardized Field Sobriety Test courses, Advanced Roadside Impaired Driving Enforcement courses, a Drug Recognitions Evaluator School, and field certifications for deputies. The training provided by the Training Center will also enable DRE-certified deputies to participate in additional proactive traffic operations such as DUI checkpoints throughout the County.

The Sheriff requests the Board authorize the Sheriff to sign the Grant agreement and accept funding. The Sheriff also requests the Board authorize the Auditor-Controller to increase appropriations and offset revenue accordingly in the Sheriff's budget.

This letter has been reviewed by the Offices of the County Executive, County Counsel, and Auditor Controller. If you have any questions, please contact Assistant Sheriff Steve DeCesari at (805) 654-3926.

Sincerely,

A handwritten signature in blue ink that reads "Geoff Dean". The signature is fluid and cursive, with the first name "Geoff" and last name "Dean" clearly distinguishable.

GEOFF DEAN
Sheriff

Attachments:

- Exhibit 1 – Grant Award from OTS
- Exhibit 2 – DRE Grant Application Signature Page
- Exhibit 3 – DRE Grant Agreement (unsigned)
- Exhibit 4 – OTS General Grant Application
- Exhibit 5 – 2016 Grant Cover/Budget Application